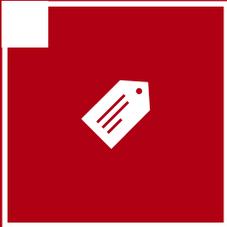


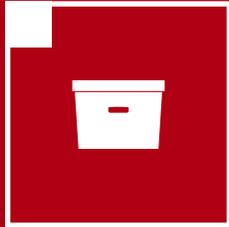
# HOW TO

# ORGANIZE YOUR HOME

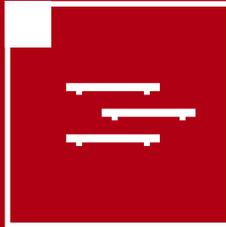
## Gather the Right Tools



Labels



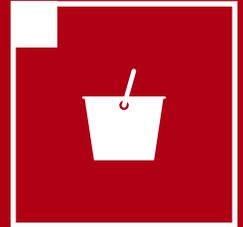
Bins



Shelves



Two colors of trash bags



Bucket for cleaning

### Purge Items You Don't Need

- Put trash in your black trash bags.
- Put items to be donated in your white trash bags.
- Put items you want to keep in laundry baskets (or tape off a space on the floor).
- Clean any dusty or dirty items you want to keep.

### Categorize Your "Keep" Pile

- Evaluate your "keep" piles to determine categories.
- Label laundry baskets (or taped-off areas) by category.
- Create subcategories if you have many items in one category. For example, divide sports gear by season.
- Decide where in the house (or garage, or shed, etc.) each category and subcategory pile should be stored.
- Add a location label to each category and subcategory.
- Don't move your items just yet! Check each storage location, and clean it or make necessary repairs.

### Set Up Storage in Uncommon Places

- Behind doors that always stay open.
- Inside of cabinet doors.
- Undersides of shelves that are spaced far apart.
- Sides of cabinets or other solid furniture.
- Ceiling or high areas of the garage.
- Unfinished attic.
- Tall closet.
- Under the bed.

### Put Your Stuff Away & Finish Up!

- Donate the items in your white trash bags.
- Take out the trash in your black trash bags.
- Bring each categorized pile or basket to its assigned location.
- At each location, put the least-used items away first so they're at the bottoms of bins, on higher shelves or at the backs of deeper shelves.

Keeping an organized home is a great way for the whole family to create good habits. It also helps create a visually appealing home for you and your guests. If you need help building shelves, finishing an attic or creating other storage solutions, Mr. Handyman can help. Our experts have all the tools and expertise to help you organize your home and reduce clutter



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